

**NORTH YORKSHIRE COUNTY COUNCIL**

**NOTICE OF URGENT ITEM**

**Access to Information Procedure Rule 15 – General Exception  
Overview and Scrutiny Procedure Rule 16**

**Supported Internship Grant - Department for Education**

**To the Chairman of the Young People’s Overview and Scrutiny Committee  
and  
the Chairman of North Yorkshire County Council**

The County Council’s Constitution provides that if a matter which is likely to be a key decision has not been included on the Council’s Forward Plan for the requisite period, the decision may still be taken if an urgency procedure is followed.

Under Access to Information Procedure Rule 15:

- 15.1 *If the publication of the intention to make a key decision is impracticable and a matter which is likely to be a key decision has not been included in the forward plan for the requisite period as set out in Rule 13.2, then subject to Rule 16 (special urgency), the decision may still be taken if:*
- (a) the Assistant Chief Executive (Legal and Democratic Services) has informed the Chairman of a relevant overview and scrutiny committee, or if there is no such person, each member of that committee by notice in writing, of the matter about which the decision is to be made;*
  - (b) the Assistant Chief Executive (Legal and Democratic Services) has made copies of that notice available to the public at the offices of the Council and on the Council’s website; and*
  - (c) at least five clear days have elapsed following the day on which the Assistant Chief Executive (Legal and Democratic Services) complied with (a) and (b).*
- 15.2 *As soon as reasonably practicable after the Assistant Chief Executive (Legal and Democratic Services) has complied with (a) to (c) above, s/he must make available at the Council’s offices a notice setting out the reasons why compliance with Rule 13.2 is impracticable and publish that notice on the Council’s website.*

The County Council’s Constitution further provides that where the call-in procedure would otherwise apply to an executive decision, it shall not apply where the decision being taken is urgent, if an urgency procedure is followed.

Under Overview and Scrutiny Procedure Rule 16:

- (h) The call-in procedure set out above shall not apply where the decision being taken by the Executive is urgent. A decision will be urgent if any delay likely to be caused by the call in process would seriously prejudice the Council’s or the public interest. The Chairman of the council must agree both that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency. In the absence of the Chairman, the Vice-Chairman’s consent shall be required. In the absence of both, the Head of Paid Service or his/her nominee’s consent shall be required. Decisions taken as*

*a matter of urgency must be reported to the next available meeting of the Council, together with the reasons for urgency.*

It is anticipated that on 15 Nov 2022, the Executive Member for Education and Skills, will consider a report seeking approval to accept Grant funding which is to be awarded to NYCC by DfE for the purposes of supporting an employment forum and development of additional Supported Internships for young people with SEND. Supported Internships are an important stepping stone for young people with SEND to transition from education into employment. The grant is aimed at establishing, or further developing, a SEND employment forum to increase the availability and quality of Supported Internships that lead to permanent employment.

The intention to make the key decision has been published on the Forward Plan but not for the full, requisite 28 clear day period.

This matter requires a decision by Executive Member for Education and Skills, on 15 November 2022 and cannot reasonably be deferred, to enable the timely consideration and progress of this matter, as the deadline for accepting the Grant funding is 17th November 2022.

**To the Chairman of the Young People's Overview and Scrutiny Committee:**

In accordance with the General Exception provisions in Access to Information Procedure Rule 15, I am therefore informing you, as Chairman of the Young People's Overview and Scrutiny Committee, that it is intended that this matter be considered by the Executive Member for Education and Skills, on the 15 November 2022.

**To the Chairman of North Yorkshire County Council:**

In accordance with the provisions in Overview and Scrutiny Procedure Rule 16(h), I am seeking your agreement that the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency (where any delay likely to be caused by the call in process would seriously prejudice the Council's or the public interest) and that the call-in procedure should therefore not apply to the decision. If you agree the decision proposed is reasonable in all the circumstances and to it being treated as a matter of urgency and the call-in process not applying, and that this item should be considered on the 15 November 2022, will you please confirm by email as soon as possible.

**BARRY KHAN**

**Assistant Chief Executive (Legal and Democratic Services)**

Dated: 7 November 2022

**I agree, for the reasons stated in this notice, that the decision proposed is reasonable in all the circumstances, to it being treated as a matter of urgency and exempt from call-in, and that this item should be considered on 15 November 2022.**

**Signed** Cllr Margaret Atkinson  
**Chairman of North Yorkshire County Council**

**Date** 9 November 2022